

## Guide for submitting an e-Book Proposal to RJ4All Publications

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### 1. About us

RJ4All Publications is the world's leading, independent publisher of restorative justice e-books. We also specialise in social sciences and the publication of cutting-edge research including, but not limited to restorative justice, youth issues, criminal justice, equality and human rights.

RJ4All Publications is the publishing arm of the Restorative Justice for All (RJ4All) International Institute. We are a non-profit NGO with a mission to balance power in society.

We also publish peer reviewed journals including the Internet Journal of Restorative Justice (IJRJ®) and the Youth Voice Journal (YVJ™).

RJ4All Publications is non-partisan, but motivated by its values. We aim to advance research, academic rigour and public understanding of social harm, social inequality and alternative ways of restoring peace and crime. Ultimately, we want to affect positive change in society, and have a real-world impact.

RJ4All Publications is fully committed to ethical publication practice, and have a strict Publications Ethics Guidelines. RJ4All Publications adheres to the Code of Conduct for Journal Editors. The YVJ has COPE membership. RJ4All Publications is a private, non-profit enterprise. None of our services are profit making.

All RJ4All Publications journals and e-books are peer reviewed. Our publishing house is also guided by an Editorial Board and an International Advisory Board. Their membership includes some of the most prominent academics, researchers and practitioners in the areas that we publish.

We host a [Restorative Justice Series](#), and publish selected work in the form of e-books and Journals. They are distributed by EBSCO Information Services and are available to over 170,000 universities and government departments from around the world. We do not charge for publishing.

This guide aims to help you submit your e-book proposal. We advise to structure your proposal using the headings in this Guide. Further on our ebooks can be found [here](#) To submit it email the Editor-in-Chief Dr. Gavrielides [contact@rj4allpublications.com](mailto:contact@rj4allpublications.com)

### 2. Ebook Proposal Guide

#### Title

Please suggest a working title.

Evidence suggests that shorter titles are associated with increased discoverability – thus a concise main title that clearly positions the book in the field is essential. The subtitle can be used to signal the approach/coverage.

### **Blurb**

Please write a brief blurb (approx. 250 words) which would effectively describe your book to an interested reader who may not have a background in the discipline. In the first instance, sales are often to third-party bookbuyers/sellers who generally will not be subject specialists. This is also a useful tool in evaluating a book proposal because it gives a good snapshot of the ease with which you are able to present your ideas. It is best to focus on what the book does and the approach taken rather than presenting a description of the wider context in which it is set. Please also add a “core message”, ideally one sentence that encapsulates the essence of the book.

### **Statement of Aims**

Briefly, what will readers gain from reading the book? How does it build upon and add value to existing literature?

### **Table of Contents**

Please provide a simple list of chapter titles, bearing in mind that chapter-level meta data can be important in helping readers discover your book – thus, chapter titles should be understandable in isolation if possible - more detail on this can be read in [this](#) concise blog.

### **Chapter Synopses**

Please provide a short paragraph explaining what you intend to cover in each chapter. The book should include an introductory chapter which summarizes the structure and argument. If sample chapters are available, please send this material separately – via email.

### **Key Words**

Please provide a list of the key search terms.

### **Length & Schedule**

What is the estimated length (number of words) of your book? How many tables/figures do you plan to include? When do you anticipate being able and ready to submit a final manuscript for the book?

### **Market**

Which sub-disciplines would be most interested in the book?

Are there other disciplines you would expect to be interested in the book?

On which academic courses/modules do you anticipate your book being required as essential, recommended, or supplementary reading? Will the book be used on a specific course at your own institution?

Is the topic area of your proposal widely taught, or researched? Can you provide evidence of this?

Are there are regions where you'd expect stronger interest in the book? Why?

Is the work reported in the book the outcome of any funded project? Is there any institutional support for discounted bulk purchases of the book? Is there any requirement for the book to be available in open access format?

Is the book primarily a research monograph? We would define a monograph as relatively specialist research volume (either single-authored, multi-authored or edited). It would be aimed at postgraduates, researchers and academics rather than undergraduate students and would sell primarily to the international academic library market.

### Competition

It is important that you are aware of your book's place in the existing literature. Using the table below, please list books here which are either directly in competition with your book or else could be considered to be related in some way to your own proposed volume.

Author	Title	Year	Publisher	My book is different because...

### About the Author

Please provide a brief biography, with a link to your faculty webpage or CV.

Do you wish for the ebook to be part of the [RJ Series](#)

## **Appendix I: Evaluation Process at RJ4All Publications**

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Evaluation by commissioning editor(s): the proposal will be read by the Publisher. Several questions will be considered:

Is the content of this e-book of a high academic standard?

Is the writing style appropriate for the intended audience?

Is there a market for a high-quality book on this subject? What evidence is there for this market?

Are the title and chapter titles “discoverable” by potential readers?

**Evaluation by independent referees/ peer reviewers:** respected academic specialists in the field will be asked to give us independent advice on the content, quality and potential market for a finished book based on your proposal. We normally solicit 2 or 3 reports from academics. This process should take six weeks but can take longer depending on reviewer response times.

Editorial Board Meeting: following a successful review process, a written report is submitted to the Routledge editorial board, who will agree upon one of the following outcomes:

Approval

Rejection

Provisional approval (subject to certain revisions)

Once the book proposal has been formally approved by the editorial board, a contract will be sent for consideration. It is important at the contract stage to agree upon a realistic delivery date for the manuscript and also a commercially acceptable title for the book.